M&E Procurement Manager

Thông tin tuyển dụng

Mã công việc:	35A72383	**Ngành:**	Xây dựng
Tuyển Dụng Tại:	Hồ Chí Minh	**Hình thức:**	Nhân viên chính thức
Mức lương:	2.000 - 3.000 USD	**Loại hình:**	Toàn thời gian
Cấp bậc:	Quản lý	**Bằng cấp:**	Đại học
Tuổi:	27 - 48Tuổi	**Phụ cấp khác:**	

Thông tin công ty

As a leading HR consultancy company with operations in nation wide, HR Vietnam is providing clients and candidates with tailor-made solutions in talent recruitment, career management as well as payroll service. We deliver innovative solutions that address both recruitment strategies and human resources.
HRVietnam là công ty hàng đầu về tuyển dụng và tư vấn nguồn nhân lực tại Việt Nam. Chúng tôi cung cấp những giải pháp hoàn hảo cho doanh nghiệp trong việc tuyển dụng nhân sự, cung cấp - quản lý nguồn nhân lực và định hướng nghề nghiệp cho ứng viên. HR Vietnam luôn chú trọng mang đến cho nhà tuyển dụng những giải pháp sáng tạo cả trong chiến lược tuyển dụng lẫn quản lý nguồn nhân lực.

Mô Tả Công Việc

Our client is famous construction group looking for Procurement Manager base in HCM City:

Main accountabilities:
• Liaise with functional or operational managers to understand their current and anticipated demand for goods and materials and develop plans, cost estimates, and schedules for integrating these needs into existing purchasing activities.
• Evaluate and select suppliers and negotiate terms for major purchases; commit to purchases (within established limits of authority) that are in the organisation’s best interest.
• Develop and implement purchasing and contract management instructions, policies, and procedures; Represent companies in negotiating contracts and formulating policies with suppliers.
• Manage purchasing information and systems, analyze market and delivery systems in order to assess present and future material availability.
• Analyse and evaluate the organisation’s overall purchasing trends to identify areas where purchases could be made in bulk.
• Analyse and evaluate external price trends and new product offerings to identify opportunities to reduce overall purchasing costs.
• Cost saving budgeting and targeting; Control purchasing department budgets.
• Ensure the most cost effective and efficient procurement of all M&E materials and products.
• Price and terms negotiation, optimisation and management.
• Stock and materials management.
• International trading issues/imports/legal, awareness and management.
• Review, evaluate, and approve specifications for issuing and awarding bids.
• Select, and manage ongoing relationships with, major suppliers, vendors, or sub-contractors to drive costs out of the supply chain and ensure that the organisation receives satisfactory standards of service.
• Lead, direct, evaluate, and develop a team of purchasing staff to ensure that the team’s resources are used effectively and that work schedules and targets are met.
• Managing the preparation and maintenance of procurement plans & schedules to assist in the identification of cost saving opportunities.

Kỹ năng yêu cầu

• Graduate from related speciality
• Strong M&E background and knowledge from previous working history within the large scale project.
• Experience in purchasing field in a property industry; negotiating and oversight of purchase contracts
• Excellent communication, negotiation and presentation skills (both English & Vietnamese)
• Sound leadership and management capabilities
• Matured, self-motivated and ability to work independently with a high level of professional integrity and ethics
• Capacity to work in a multicultural environment

Thông tin khác

Thử việc

Thời gian làm việc

Kinh nghiệm 5 năm

Cơ hội huấn luyện

Đồng nghiệp

Ngày nghỉ

Phúc lợi

Thông tin liên hệ

Vui lòng đăng nhập để xem thông tin liên hệ của nhà tuyển dụng.
Nếu bạn chưa có tài khoản, Nhấn vào đây để đăng ký.